



AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE

1 of 27

Date and Time: Tuesday, September 8, 2020 **6:30 P.M.**
Location: City Hall, Committee Room #205, 101 South Blvd. Baraboo
Members Noticed: Joel Petty, Scott Sloan, Jason Kent
Others Noticed: Department Heads (*agenda only*), Interim Admin E. Geick, M. Palm, B. Zeman, Post at Library, Media

This meeting is open to the public. Because of the COVID-19 pandemic, any person appearing in person is required to wear a mask and practice social distancing.

MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

1. Call Meeting to Order
 - a. Roll Call of Membership
 - b. Note compliance with Open Meeting Law
 - c. Approve August 25, 2020 minutes
 - d. Approve agenda
2. Action Items
 - a. **Accounts Payable** – Review and recommendation to Common Council on paying \$1,443,557.84.
 - b. **Employee COVID-19 Policy** – Review and recommendation to Common Council to consider adopting the City of Baraboo Employee COVID-19 Policy. (*Geick*)
 - c. **Fire Dept. Boat** – Review and recommendation to Common Council to authorize the purchase of a 14 ft. Zodiac inflatable boat with motor and trailer from the Sauk County Sheriff's Department for \$3,400. (*Stieve*)
3. Information Items
4. Adjournment

Joel Petty, Chairperson

Agenda prepared by D. Munz & posted on 09/04/2020

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY AND NOT A NOTICE TO PUBLISH

Finance/Personnel Committee–Dennis Thurow Committee Room, #205**August 25, 2020****Members Present:** Petty, Sloan, Kent**Absent:****Others Present:** Mayor Palm, Adm. Geick, Atty. Truman, B. Zeman, C. Haggard, M. Hardy

Call to Order –Ald. Petty called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Sloan to approve the minutes of August 11, 2020 and carried unanimously. Moved by Sloan, seconded by Kent to approve the agenda and carried unanimously.

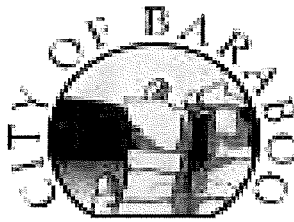
Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$907,113.11**. Motion carried unanimously.
- b) **Attridge Park Splash Pad** – M. Hardy explained that the Splash Pad Advisory Committee has determined that Attridge Park would be the best site. The next step is to develop a feasibility study to see if splash pad can sit on that property. This is not an originally budgeted item because the splash pad will be likely donations and grants. Doing to feasibility study this year will allow for us to meet the May 1st 2021 grant application deadline. Three bids were received and the Park & Rec Commission is recommending Parkitecture + Planning in the amount of \$4,585 for Phase I of the Attridge Park Splash Pad feasibility study using funds from the Kuenzi Estate Recreation Fund. Moved by Sloan, seconded by Kent to recommend to Council for approval. Motion carried unanimously.
- c) **County Library Tax** – The Committee reviewed the exemption from the County Library tax. Moved by Sloan, seconded by Kent to recommend to Council for approval. Motion carried unanimously.
- d) **Employee COVID-19 Policy** – City Adm. Geick explained that additional Department Head input was needed. No action was taken at this time.
- e) **Walmart Litigation** – Atty. Truman noted that this litigation is exactly the same as what was received a few years ago. She did confirm with CIVMIC, our insurance company, does not handle this type of lawsuit on our behalf. There will be some future decisions to be made; however, at this time, this is informational only. No action taken.

Information Items

- o C. Haggard gave an update on the status of the 2021 Budget Planning

Adjournment – Moved by Sloan, seconded by Kent and carried to adjourn at 6:39pm.
Brenda Zeman, City Clerk



City of Baraboo, Wisconsin

Finance Department

101 South Boulevard

Baraboo, WI 53913

September 8, 2020

The Council lists attached are check registers described in summary below:

Category	Total	Accounts Payable Run Date
General	907,964.92	September 4, 2020
General	36,000.00	August 27, 2020
Utility	120,955.65	August 31, 2020
ACH	797.75	August 31, 2020
Payroll Remittance Checks	377,839.52	July 1, 2020
Department Purchasing Cards	-	
Total expenditures	\$ 1,443,557.84	

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
190453							
09/04/2020	190453	5 ALARM FIRE & SAFETY	198881-1	08/31/2020	FD - SCBA PURCHASE	420-21-52200-814-000	278,044.00
Total 190453:							278,044.00
190454							
09/04/2020	190454	AGRECOL	0040640-IN	08/25/2020	PK-ATTRIDGE PARK POLLINAT	100-52-55200-280-000	335.00
Total 190454:							335.00
190455							
09/04/2020	190455	AIRPORT LIGHTING COM	47491	07/28/2020	AIR-TRANSFORMERS,LED PLU	630-35-53510-280-000	806.78
09/04/2020	190455	AIRPORT LIGHTING COM	47532	07/31/2020	AIR-LED CONTROLLER FOR AG	630-35-53510-280-000	562.33
Total 190455:							1,369.11
190456							
09/04/2020	190456	ALLIANT ENERGY	015803-0828	08/28/2020	PW-TRAFFIC SIGNALS	100-31-53300-222-000	174.91
09/04/2020	190456	ALLIANT ENERGY	281633-0828	08/28/2020	PW-UNMETERED STREETLIGH	240-31-53420-222-000	7,704.67
09/04/2020	190456	ALLIANT ENERGY	908384-0828	08/28/2020	PW-POTTER & BRIAR ELECTRI	100-31-51630-222-000	79.71
09/04/2020	190456	ALLIANT ENERGY	908384-0828	08/28/2020	PW-BRIAR ST GAS	100-31-51630-223-000	15.86
Total 190456:							7,975.15
190457							
09/04/2020	190457	AMERICAN FENCE COMP	21500-0	07/22/2020	AIR-REPLACE ROLLERS- SLIDE	630-35-53510-280-000	1,230.00
Total 190457:							1,230.00
190458							
09/04/2020	190458	Animal House Pet Supplies	F08DY689A	08/21/2020	ZOO-ANIMAL FEED	100-52-55410-342-000	57.12
09/04/2020	190458	Animal House Pet Supplies	XW0JXJ9R4	08/24/2020	ZOO-HEAT LAMP	100-52-55410-340-000	76.49
Total 190458:							133.61
190459							
09/04/2020	190459	BARRON POLICE DEPAR	081720	08/17/2020	PD- USPS PHONE REF CASE 20	100-20-52120-270-000	11.70
Total 190459:							11.70
190460							
09/04/2020	190460	BATTERIES PLUS LLC	EC00337050	08/24/2020	PW-LED DUAL LAMP ADJUSTAB	100-31-53270-350-000	42.95
09/04/2020	190460	BATTERIES PLUS LLC	P30377493-0	08/27/2020	CITY-12V BATTERY FOR FIRE A	100-11-51640-350-000	157.90
Total 190460:							200.85
190461							
09/04/2020	190461	BISCH, MICHAEL	060114	08/20/2020	ZOO - HAY BALES	100-52-55410-342-000	300.00
Total 190461:							300.00
190462							
09/04/2020	190462	CANNON, PATRICK	2020-08B	08/31/2020	CDA-AUG 2020 SERVICES	100-15-56710-200-000	3,030.00
Total 190462:							3,030.00

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
190463							
09/04/2020	190463	CENTRALSQUARE TECH	288989	08/19/2020	PD- ZUERCHER REMAINDER O	100-20-52130-814-000	7,010.60
Total 190463:							7,010.60
190464							
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	MAYOR-JULY 2020 PHONE	100-10-51410-220-000	15.63
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	FIN-JULY 2020 PHONE	100-11-51500-220-000	39.07
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	PD-JULY 2020 PHONE	100-20-52110-220-000	304.78
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	FD-JULY 2020 PHONE	100-21-52200-220-000	46.89
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	BLDG INSP-JULY 2020 PHONE	100-22-52400-220-000	15.63
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	PW-JULY 2020 PHONE	100-31-53230-220-000	62.52
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	PK-JULY 2020 PHONE	100-52-55200-220-000	46.89
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	ATTY-JULY 2020 PHONE	100-13-51300-220-000	15.63
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	PS/ADMIN-JULY 2020 PHONE	100-11-51640-220-000	113.78
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	ENG-JULY 2020 PHONE	100-30-53100-220-000	39.08
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	REC-JULY 2020 PHONE	100-53-55300-220-000	23.45
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	ADMIN-JULY 2020 PHONE	100-14-51400-220-000	23.45
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	FD-JULY 2020 PHONE	100-21-51610-220-000	10.55
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	CDA-JULY 2020 PHONE	100-00-15980-000	39.07
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	UTILITIES-JULY 2020 PHONE	100-00-15640-000	54.71
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	ASSESSOR-JULY 2020 PHONE	100-11-51530-220-000	15.63
09/04/2020	190464	CENTURYLINK	301217856-0	08/17/2020	TREAS-JULY 2020 PHONE	100-11-51520-220-000	23.45
09/04/2020	190464	CENTURYLINK	301217859-0	08/17/2020	CC-PHONE	100-52-55130-220-000	85.92
09/04/2020	190464	CENTURYLINK	301217859-0	08/17/2020	ZOO-PHONE	100-52-55410-220-000	12.92
09/04/2020	190464	CENTURYLINK	301217859-0	08/17/2020	POOL-PHONE	100-53-55420-220-000	60.09
09/04/2020	190464	CENTURYLINK	301300963-0	08/17/2020	AIR-AUG 2020 PHONE	630-35-53510-220-000	61.47
Total 190464:							1,110.61
190465							
09/04/2020	190465	CHAMBER OF COMMERC	16203	08/27/2020	REC-SAND VOLLEYBALL AWAR	100-53-46751-111	120.00
09/04/2020	190465	CHAMBER OF COMMERC	16204	08/31/2020	REC-PICKLEBALL AWARDS	100-53-46751-101	60.00
09/04/2020	190465	CHAMBER OF COMMERC	2ND 2020	08/27/2020	TRE-2ND QTR ROOM TAX	100-00-24510-000	6,078.72
Total 190465:							6,258.72
190466							
09/04/2020	190466	CHECKERED FLAG EMB	18305	08/28/2020	PD- CSO AND OFFICER UNIFO	100-20-52110-340-000	350.00
Total 190466:							350.00
190467							
09/04/2020	190467	CINTAS CORPORATION #	1901583048	08/26/2020	PW-DISPOSABLE NITRILE GLO	100-31-53270-340-000	90.00
09/04/2020	190467	CINTAS CORPORATION #	4059005346	08/18/2020	CITY-MATS	100-11-51640-260-000	20.50
09/04/2020	190467	CINTAS CORPORATION #	4059684631	08/25/2020	CITY-MATS	100-11-51640-260-000	20.50
09/04/2020	190467	CINTAS CORPORATION #	4059684698	08/25/2020	PW-SCRAPER MATS; UNIFORM	100-31-53270-340-000	73.92
09/04/2020	190467	CINTAS CORPORATION #	4059766896	08/26/2020	FD - RUGS	100-21-51610-260-000	44.18
09/04/2020	190467	CINTAS CORPORATION #	4060514793	09/01/2020	PW-UNIFORMS; MOP FRAME; T	100-31-53270-340-000	158.92
09/04/2020	190467	CINTAS CORPORATION #	4060514832	09/01/2020	CITY-MATS	100-11-51640-260-000	20.50
09/04/2020	190467	CINTAS CORPORATION #	5028529807	08/31/2020	FD - MEDICAL BOX UPDATE	100-21-51610-260-000	99.21
09/04/2020	190467	CINTAS CORPORATION #	5028529814	08/31/2020	PW-CABINET ORGANIZED	100-31-53270-340-000	66.47
Total 190467:							594.20

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190468							
09/04/2020	190468	CIVIC SYSTEMS LLC	2020 SYMP	09/02/2020	FIN-LAUX SMTYU0087	100-11-51500-320-000	30.00
09/04/2020	190468	CIVIC SYSTEMS LLC	2020 SYMP	09/02/2020	FIN-HAGGARD SMTYU0082	100-11-51500-320-000	20.00
09/04/2020	190468	CIVIC SYSTEMS LLC	2020 SYMP	09/02/2020	FIN-ZEMAN SMTYU008F	100-11-51500-320-000	40.00
09/04/2020	190468	CIVIC SYSTEMS LLC	2020 SYMP	09/02/2020	FIN-ATKINSON SMTYU0080	100-11-51500-320-000	10.00
09/04/2020	190468	CIVIC SYSTEMS LLC	2020 SYMP	09/02/2020	FIN-MEEKER SMTYU0083	100-11-51500-320-000	15.00
Total 190468:							115.00
190469							
09/04/2020	190469	CLANCY SYSTEMS	BW2007	08/20/2020	PD- CLANCY JULY SUPPORT F	100-20-52110-270-000	419.16
Total 190469:							419.16
190470							
09/04/2020	190470	COMPLETE OFFICE OF	722013	08/04/2020	FIN-3-HOLE PUNCH	100-11-51500-310-000	25.09
09/04/2020	190470	COMPLETE OFFICE OF	738522	08/24/2020	FIN-ERASER STICKS	100-11-51500-310-000	5.23
09/04/2020	190470	COMPLETE OFFICE OF	738522	08/24/2020	CLK-LETTER OPENERS	100-11-51420-310-000	16.10
09/04/2020	190470	COMPLETE OFFICE OF	741011	08/26/2020	CLK-PREPUNCHED PAPER-ELE	100-11-51440-340-000	58.52
09/04/2020	190470	COMPLETE OFFICE OF	741011	08/26/2020	FIN-THERMAL LAMINATING SH	100-11-51420-310-000	16.41
Total 190470:							121.35
190471							
09/04/2020	190471	CONCRETE LIFTING TEC	1168	08/25/2020	FD - LIFT CONCRETE FLOORS	430-21-51610-822-000	2,625.00
Total 190471:							2,625.00
190472							
09/04/2020	190472	DAVE JONES INC.	46745	08/06/2020	CITY-QTRLY SPRINKLER INSPE	100-11-51640-260-000	120.00
Total 190472:							120.00
190473							
09/04/2020	190473	DEAN BLUM EXCAVATIN	351260-1	08/31/2020	ENG-DRAPER ST	430-30-57330-821-000	373,542.64
09/04/2020	190473	DEAN BLUM EXCAVATIN	351260-1	08/31/2020	ENG-DRAPER ST	950-00-10107-001	20,748.69
Total 190473:							394,291.33
190474							
09/04/2020	190474	DELL MARKETING LP	10416119330	08/07/2020	IT-ADMINISTRATOR LAPTOP LA	100-10-51450-392-000	1,035.00
09/04/2020	190474	DELL MARKETING LP	1041692472	08/13/2020	IT-WIRELESS KEYBOARD/MOU	290-10-54900-392-000	35.00
Total 190474:							1,070.00
190475							
09/04/2020	190475	DOG WASTE DEPOT	363468	09/01/2020	PK - DOG WASTE BAGS	100-52-55200-340-000	144.83
Total 190475:							144.83
190476							
09/04/2020	190476	EWALD MOTORS OF OC	D20DF386	08/31/2020	MINI-2020 DODGE CARAVAN # L	230-11-53500-810-000	37,949.00
09/04/2020	190476	EWALD MOTORS OF OC	D20DF386-1	08/31/2020	TAXI-2020 DODGE CARVAN LR2	230-11-53500-320-000	175.50
09/04/2020	190476	EWALD MOTORS OF OC	D20DF401	08/31/2020	TAXI-2020 DODGE CARAVAN-#	230-11-53500-810-000	37,949.00
09/04/2020	190476	EWALD MOTORS OF OC	D20DF401-1	08/31/2020	TAXI-2020 DODGE CARAVAN R	230-11-53500-320-000	179.50
09/04/2020	190476	EWALD MOTORS OF OC	D20DF405	08/31/2020	TAXI-2020 DODGE CARAVAN #L	230-11-53500-810-000	37,949.00

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09/04/2020	190476	EWALD MOTORS OF OC	D20DF405-1	08/31/2020	TAXI-2020 DODGE CARAVAN R	230-11-53500-320-000	175.50
Total 190476:							114,377.50
190477							
09/04/2020	190477	FASTENAL COMPANY	WIBAR22209	08/17/2020	FD - NON FOGGING SAFETY GL	290-10-54900-319-000	13.00
09/04/2020	190477	FASTENAL COMPANY	WIBAR22213	08/18/2020	PW-14"X.125" CBB DIAMOND BL	100-31-53300-340-000	64.40
09/04/2020	190477	FASTENAL COMPANY	WIBAR22215	08/19/2020	PW-14X.125 ASPHGRN DIAMON	100-31-53300-340-000	115.69
09/04/2020	190477	FASTENAL COMPANY	WIBAR22218	08/20/2020	PW-TRD Z 1-8X3	100-31-53300-364-000	83.91
09/04/2020	190477	FASTENAL COMPANY	WIBAR22222	08/21/2020	PW-1-1/8X21 SDS MX BIT	100-31-53300-340-000	98.48
09/04/2020	190477	FASTENAL COMPANY	WIBAR22228	08/24/2020	CITY-WASHER FOR SHIMMING	100-11-51640-350-000	11.95
Total 190477:							387.43
190478							
09/04/2020	190478	FIRE SAFETY USA INC.	138155	08/28/2020	FD - GRAIN BIN RESCUE EQUIP	100-21-52200-392-000	855.00
Total 190478:							855.00
190479							
09/04/2020	190479	GEICK, EDWARD	AUG2020	08/31/2020	ADMIN-AUG 2020 SERVICES	100-14-51400-215-000	7,201.50
09/04/2020	190479	GEICK, EDWARD	AUG2020	08/31/2020	ADMIN-AUG 2020 AIRPORT SER	630-35-53510-215-000	225.00
Total 190479:							7,426.50
190480							
09/04/2020	190480	GREENWOOD FINANCIA	2019PP	01/31/2020	TRE-REFUND PERS PROP TAX	100-11-51910-740-000	30.38
Total 190480:							30.38
190481							
09/04/2020	190481	HOHLS FARM SUPPLY IN	77600	08/03/2020	ZOO-ANIMAL FEED	100-52-55410-342-000	232.95
09/04/2020	190481	HOHLS FARM SUPPLY IN	77680	08/25/2020	ZOO-ANIMAL FEED	100-52-55410-342-000	208.10
Total 190481:							441.05
190482							
09/04/2020	190482	HUMANE MANUFACTURI	168465 - 2	08/25/2020	CC-ROOM 8 RUBBER FLOORIN	100-52-55130-822-000	4,283.46
Total 190482:							4,283.46
190483							
09/04/2020	190483	J & J UNDERGROUND LL	351250-2	08/28/2020	STORMSEWER CAMP STREET	950-00-10107-001	9,629.20
09/04/2020	190483	J & J UNDERGROUND LL	351250-2	08/28/2020	ENG-2020 STREETS- MOUND S	430-30-57330-821-000	11,166.30
Total 190483:							20,795.50
190484							
09/04/2020	190484	JEFFERSON FIRE & SAF	IN121144	08/26/2020	FD - QUARTERLY AIR TESTS	100-21-52200-250-000	477.88
09/04/2020	190484	JEFFERSON FIRE & SAF	IN121345	08/24/2020	FD - AIR COMPRESSOR MAINT	100-21-52200-250-000	536.50
Total 190484:							1,014.38
190485							
09/04/2020	190485	JOHN DEERE FINANCIAL	14808-08252	08/25/2020	AIR-AUG 2020 FUEL	630-35-53510-348-000	253.75

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Total 190485:							253.75
190486							
09/04/2020	190486	KLEENMARK	193007	09/02/2020	CC-DISINFECTANT CIVIC CENT	290-10-54900-319-000	436.51
Total 190486:							436.51
190487							
09/04/2020	190487	KNIGHT BARRY TITLE SE	1158705	08/21/2020	BEDC-1405 LAKE ST-TITLE INS	460-10-48320-000	685.00
Total 190487:							685.00
190488							
09/04/2020	190488	LEAVITT COMMUNICATIO	7069694	08/24/2020	FD - PAGER CHARGERS AND B	100-21-51610-340-000	116.07
Total 190488:							116.07
190489							
09/04/2020	190489	M&M ICE SERVICE	79162	07/23/2020	FD - ICE	100-21-52200-340-000	15.00
09/04/2020	190489	M&M ICE SERVICE	79962	08/20/2020	FD - ICE FOR REHAB	100-21-52200-340-000	12.50
Total 190489:							27.50
190490							
09/04/2020	190490	MAILBOXES PACK N SHI	67174	08/14/2020	PW-OIL SAMPLING LUBEALERT	100-31-53240-348-000	10.51
09/04/2020	190490	MAILBOXES PACK N SHI	67284	08/20/2020	FD - SHIP TO LAWRENCE FACT	100-21-52200-343-000	17.76
Total 190490:							28.27
190491							
09/04/2020	190491	MIDWEST CREMATION S	20-386	08/20/2020	ZOO-BEAR & WOLF CREMATIO	100-52-55410-211-000	217.70
Total 190491:							217.70
190492							
09/04/2020	190492	MSA PROFESSIONAL SE	351040-5	09/02/2020	ENG-STORMWATER QUALITY M	950-36-85000-215-000	5,677.45
09/04/2020	190492	MSA PROFESSIONAL SE	351260-2	08/21/2020	ENG-DRAPER ST DESIGN/CON	430-30-57330-215-000	5,111.75
Total 190492:							10,789.20
190493							
09/04/2020	190493	OAKESON, ERIK	REIMB211-0	08/21/2020	PD- LA GEAR- BOOTS, PANTS,	100-20-52120-346-000	230.37
Total 190493:							230.37
190494							
09/04/2020	190494	OFFICE DEPOT INC	11797802400	08/19/2020	PD- POST ITS, SHARPIES, HIGH	100-20-52130-310-000	37.91
09/04/2020	190494	OFFICE DEPOT INC	11803447100	08/19/2020	PD- BLACK PENS	100-20-52130-310-000	2.79
Total 190494:							40.70
190495							
09/04/2020	190495	OREILLY AUTO PARTS/FI	2366-476658	08/26/2020	AIR-MINNEAPOLIS MOLINE-IGN	630-35-53510-250-000	99.99
09/04/2020	190495	OREILLY AUTO PARTS/FI	2366-477216	08/31/2020	PW-SOCKET (SIGNS)	100-31-53300-364-000	12.99
09/04/2020	190495	OREILLY AUTO PARTS/FI	2366-477226	08/31/2020	PW-IMPACT ADAPTER	100-31-53300-364-000	9.99

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Total 190495:							122.97
190496							
09/04/2020	190496	PATEK HOSPITALITY CO	081220	08/12/2020	CDA-MARKET FEASIBILITY STU	370-10-56800-215-000	4,550.00
Total 190496:							4,550.00
190497							
09/04/2020	190497	QUILL CORPORATION	9682610	08/18/2020	CC-DISINFECTANT SPRAY	290-10-54900-319-000	121.75
09/04/2020	190497	QUILL CORPORATION	9687371	08/18/2020	CC-OFFICE SUPPLIES, COLOR	100-53-55300-310-000	64.55
09/04/2020	190497	QUILL CORPORATION	9778599	08/20/2020	PK-OFFICE SUPPLIES, CHAIRM	100-52-55200-310-000	90.67
09/04/2020	190497	QUILL CORPORATION	9832821	08/24/2020	CC-DRY ERASE BOARD	100-52-55130-310-000	61.99
Total 190497:							338.96
190498							
09/04/2020	190498	REEDSBURG UTILITY CO	26578-08202	08/20/2020	CITY-AUG 2020 INTERNET	100-10-51450-250-000	337.55
Total 190498:							337.55
190499							
09/04/2020	190499	REINDERS INC.	1847134-00	08/21/2020	PK-IRRIGATION KITS	100-52-55200-350-000	68.22
09/04/2020	190499	REINDERS INC.	1847839-00	08/26/2020	PK-STEINHORST IRRIGATION R	100-52-55200-280-000	161.64
09/04/2020	190499	REINDERS INC.	1847853-00	08/26/2020	PK-MRE IRRIGATION REPAIR	100-52-55200-280-000	164.35
09/04/2020	190499	REINDERS INC.	2278883-00	08/14/2020	PK-DOG PARK SEED	870-52-55200-861-000	861.00
09/04/2020	190499	REINDERS INC.	2279026-00	08/14/2020	PK-DOG PARK FERTILIZER	870-52-55200-861-000	247.35
Total 190499:							1,502.56
190500							
09/04/2020	190500	SCHAEFER ELECTRIC IN	12882	08/21/2020	PK-MAXWELL-POTTER HAND D	100-52-55200-260-000	535.00
Total 190500:							535.00
190501							
09/04/2020	190501	SCHULTZ SMALL ENGINE	16985	08/19/2020	PK-EXMARK HOSE	100-52-55200-250-000	200.22
Total 190501:							200.22
190502							
09/04/2020	190502	SHERWIN INDUSTRIES I	SS085697	08/24/2020	PW-ROADSAVER 221 CRACK FI	100-31-53300-376-000	10,966.20
Total 190502:							10,966.20
190503							
09/04/2020	190503	SHI INTERNATIONAL CO	B12196957	08/26/2020	ADMIN-HP PRINTER/TONER	100-14-51400-392-000	239.15
09/04/2020	190503	SHI INTERNATIONAL CO	B12196957	08/26/2020	ENG-PRINTER/TONER	100-22-52400-392-000	239.15
09/04/2020	190503	SHI INTERNATIONAL CO	B12197276	08/26/2020	ENG-INKJET PAPER	100-30-53100-310-000	31.00
09/04/2020	190503	SHI INTERNATIONAL CO	B12197276	08/26/2020	ADMIN-INKJET PAPER	100-14-51400-310-000	31.00
Total 190503:							540.30
190504							
09/04/2020	190504	SHRED-IT USA	8180347004	08/22/2020	CITY HALL- 2 TOTES SHREDDI	100-11-51640-260-000	60.18
09/04/2020	190504	SHRED-IT USA	8180347004	08/22/2020	PD-1 TOTE SHREDDING	100-20-52110-270-000	30.09

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Total 190504:							90.27
190505							
09/04/2020	190505	STATZ, JOHN	REIMB245-0	08/25/2020	PD-MENARDS HI VIZ DUTY COA	100-20-52110-346-000	36.99
Total 190505:							36.99
190506							
09/04/2020	190506	SUPERIOR CRANE COMP	130250	08/25/2020	PW-CRANE ANNUAL INSPECTI	100-31-53270-260-000	650.00
Total 190506:							650.00
190507							
09/04/2020	190507	SUPREME AWARDS	049149	09/01/2020	REC-ADULT SOFTBALL AWARD	100-53-46751-091	60.00
Total 190507:							60.00
190508							
09/04/2020	190508	TERRYTOWN PLUMBING	152447	08/17/2020	CC-HOT WATER HEATER REPL	100-52-55130-260-000	9,973.00
09/04/2020	190508	TERRYTOWN PLUMBING	152583	08/28/2020	ZOO-OTTER EXHIBIT VALVE	100-52-55410-280-000	43.72
Total 190508:							10,016.72
190509							
09/04/2020	190509	TRI-STATE BASEMENT R	200198	06/22/2020	BLDG PERMIT REFUND - 733 5T	100-22-44310-000	75.00
Total 190509:							75.00
190510							
09/04/2020	190510	TRUGREEN COMMERCIA	126605956	08/10/2020	CITY HALL-LAWN SERVICE 466	100-11-51640-260-000	125.00
09/04/2020	190510	TRUGREEN COMMERCIA	126809432	08/12/2020	CITY-LAWN SERVICE W/O 4666	100-11-51640-260-000	105.00
Total 190510:							230.00
190511							
09/04/2020	190511	VERIZON WIRELESS	9857302647	06/23/2020	PD- SQUAD MODEMS (11)	100-20-52110-270-000	440.13
09/04/2020	190511	VERIZON WIRELESS	9857302647	06/23/2020	PD- SQUAD PARKING/CELL PH	100-20-52110-220-000	426.87
09/04/2020	190511	VERIZON WIRELESS	9861388169	08/23/2020	FORESTRY-TABLET WIFI AUG	100-52-56110-250-000	40.01
09/04/2020	190511	VERIZON WIRELESS	9861415151	08/23/2020	PD- SQUAD MODEMS	100-20-52110-270-000	440.21
09/04/2020	190511	VERIZON WIRELESS	9861415151	08/23/2020	PD- SQUAD PHONE SERVICE	100-20-52110-220-000	415.80
Total 190511:							1,763.02
190512							
09/04/2020	190512	VERIZON WIRELESS	9857275954	06/23/2020	FORESTRY-TABLET WIFI JUNE	100-52-56110-250-000	40.01
09/04/2020	190512	VERIZON WIRELESS	9859328914	07/23/2020	FORESTRY-TABLET WIFI JULY	100-52-56110-250-000	40.01
09/04/2020	190512	VERIZON WIRELESS	9859355912	07/23/2020	PD- SQUAD MODEMS	100-20-52110-270-000	440.11
09/04/2020	190512	VERIZON WIRELESS	9859355912	07/23/2020	PD- SQUAD PHONE SERVICE	100-20-52110-220-000	433.17
Total 190512:							953.30
190513							
09/04/2020	190513	WALDSCHMIDT & SONS	56906	08/18/2020	ZOO - ANIMAL FEED	100-52-55410-342-000	108.18

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Total 190513:							108.18
190514							
09/04/2020	190514	WALMART	7287-082420	08/24/2020	ZOO-SUPPLIES	100-52-55410-340-000	59.24
09/04/2020	190514	WALMART	7287-082420	08/24/2020	ZOO-ANIMAL FOOD	100-52-55410-342-000	11.17
Total 190514:							70.41
7002298							
09/04/2020	7002298	CAPITAL NEWSPAPERS	11362	08/12/2020	CLK-LAS MILPAS LIC LICENSE	100-11-51420-210-000	34.60
09/04/2020	7002298	CAPITAL NEWSPAPERS	5578	08/10/2020	CLK-2020 FALL PARTISAN PRIM	100-11-51440-210-000	23.50
Total 7002298:							58.10
7002299							
09/04/2020	7002299	CROELL REDI-MIX INC	461363	08/14/2020	PK-RIVERWALK BENCH PADS	870-52-55200-861-000	204.25
09/04/2020	7002299	CROELL REDI-MIX INC	464778	08/25/2020	PW-CURB REPAIR CRAWFORD	950-36-83100-236-000	301.38
Total 7002299:							505.63
7002300							
09/04/2020	7002300	GLACIER VALLEY FORD I	01193	07/08/2020	PD- #40 TRANSMISSION FLUSH	100-20-52110-240-000	146.00
09/04/2020	7002300	GLACIER VALLEY FORD I	01358	07/17/2020	PD- #46 INSPECT & REPLACE B	100-20-52110-240-000	25.98
09/04/2020	7002300	GLACIER VALLEY FORD I	01546	07/27/2020	PD- #41 OIL CHANGE	100-20-52110-240-000	31.26
09/04/2020	7002300	GLACIER VALLEY FORD I	01699	08/04/2020	PD- #49 OIL CHANGE & TIRE R	100-20-52110-240-000	50.59
09/04/2020	7002300	GLACIER VALLEY FORD I	01713	08/05/2020	PD- #47 COIL ASSEMBLY, SPAR	100-20-52110-240-000	231.06
09/04/2020	7002300	GLACIER VALLEY FORD I	01714	08/05/2020	PD- #46 OIL CHANGE, NEW WA	100-20-52110-240-000	228.60
09/04/2020	7002300	GLACIER VALLEY FORD I	01781	08/07/2020	PD- #45 OIL CHANGE, BRAKE I	100-20-52110-240-000	56.97
09/04/2020	7002300	GLACIER VALLEY FORD I	01802	08/10/2020	PD- #46 TORQUE CONVERTER	100-20-52110-240-000	276.85
09/04/2020	7002300	GLACIER VALLEY FORD I	01823	08/11/2020	PD- #49 FRONT BRAKES & ROT	100-20-52110-240-000	520.16
09/04/2020	7002300	GLACIER VALLEY FORD I	01907	08/13/2020	PD- SQUAD 47 OIL CHANGE	100-20-52110-240-000	31.26
Total 7002300:							1,598.73
7002301							
09/04/2020	7002301	HILLS WIRING INC	76054	08/25/2020	PW-AUGUST LIGHT CHECK - H	240-31-53420-270-000	228.37
09/04/2020	7002301	HILLS WIRING INC	76055	08/25/2020	PW-AUGUST HISTORIC LIGHT	240-31-53420-270-000	746.84
Total 7002301:							975.21
7002302							
09/04/2020	7002302	ISTATE TRUCK CENTER	C271043739:	08/25/2020	PW-#18 ACCUMULATOR; COMP	100-31-53240-350-000	220.28
Total 7002302:							220.28
7002303							
09/04/2020	7002303	MENARDS - BARABOO	46630-31900	08/13/2020	PW-CRAWFORD RETAINING WA	100-31-53300-340-000	11.96
09/04/2020	7002303	MENARDS - BARABOO	46935-31900	08/17/2020	PK-ADAPTER	100-52-55200-350-000	.67
09/04/2020	7002303	MENARDS - BARABOO	47093-31900	08/19/2020	FD-CLEANING SUPPLIES	100-21-51610-350-000	95.20
09/04/2020	7002303	MENARDS - BARABOO	47158-31900	08/20/2020	PK-FIELD MARKING PAINT	100-52-55200-340-000	248.50
09/04/2020	7002303	MENARDS - BARABOO	47237-31900	08/21/2020	REC-PIERCE LOCKBOX LOCKS	100-53-55300-340-000	26.99
09/04/2020	7002303	MENARDS - BARABOO	47501-31900	08/25/2020	PW-BLK; GREEN; WHITE SOLID	100-31-53300-365-000	148.11
09/04/2020	7002303	MENARDS - BARABOO	47609-31900	08/26/2020	ZOO-POSTS FOR NEW SIGNAG	250-52-55410-861-000	1,050.88
09/04/2020	7002303	MENARDS - BARABOO	47615-31900	08/26/2020	PW-PUSH BROOMS;; TIEDOWN	100-31-53300-340-000	110.93
09/04/2020	7002303	MENARDS - BARABOO	47671-31900	08/27/2020	PW-SHARPIES; ORTHO FOAM;	100-31-53300-340-000	47.24

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Total 7002303:							1,740.48
7002304							
09/04/2020	7002304	TAPCO TRAFFIC & PARKI	I676241	08/14/2020	PW-LED STRING, WHITE, 8 LED	100-31-53300-365-000	118.75
09/04/2020	7002304	TAPCO TRAFFIC & PARKI	I676949	08/24/2020	PW-J-BOLT, 1"X42" + 4" ATSMF1	100-31-53300-365-000	303.60
Total 7002304:							422.35
Grand Totals:							907,964.92

FINANCE COMMITTEE APPROVAL:

(Chairman)_____
(Date)

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190442							
08/27/2020	190442	BARABOO STATE BANK	84948014-20	08/21/2020	CITY-UPL PRINCIPAL	740-00-21400-000	12,284.79
08/27/2020	190442	BARABOO STATE BANK	84948014-20	08/21/2020	CITY-UPL PRINCIPAL XTRA	740-00-29110-000	20,881.74
08/27/2020	190442	BARABOO STATE BANK	84948014-20	08/21/2020	CITY-UPL INTEREST	740-10-58220-620-000	2,833.47
Total 190442:							36,000.00
Grand Totals:							36,000.00

FINANCE COMMITTEE APPROVAL:

(Chairman)_____
(Date)

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16841						
08/31/2020	ALLIANT ENERGY	S608212AU	08/11/2020	SEWER-MANCHESTER SLUDGE	960-36-82710-222-000	16.00
08/31/2020	ALLIANT ENERGY	S608212AU	08/11/2020	SEWER-8TH ST GRINDER PUMP	960-36-83200-222-000	18.99
08/31/2020	ALLIANT ENERGY	S608212AU	08/11/2020	SEWER-WEST GARAGE	960-36-82100-222-000	16.01
08/31/2020	ALLIANT ENERGY	S608212AU	08/11/2020	SEWER-MANCHESTER CONTROL	960-36-82100-222-000	7,992.47
08/31/2020	ALLIANT ENERGY	S608212AU	08/11/2020	SEWER-MANCHESTER CONTROL	960-36-82710-222-000	600.28
08/31/2020	ALLIANT ENERGY	S608212AU	08/11/2020	SEWER-POTTER ST LIFTSTATION	960-36-83200-222-000	31.31
08/31/2020	ALLIANT ENERGY	S608212AU	08/11/2020	SEWER-HEADWORKS BLDG	960-36-82200-222-000	16.01
08/31/2020	ALLIANT ENERGY	S608212AU	08/11/2020	SEWER-ST RD 33 LIFTSTATION	960-36-83200-222-000	71.09
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-MINE RD TOWER	970-37-66500-222-000	95.48
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-WELL NO. 6-SAUK AVE	970-37-62300-222-000	1,984.66
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-WELL NO. 6-SAUK AVE	970-37-66500-223-000	15.17
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-EAST ST TOWER	970-37-66500-222-000	47.85
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WA-BARNHART TOWER@COMM PKW	970-37-66500-222-000	27.15
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-WELL NO. 7-801 GALL RD	970-37-62300-222-000	2,240.49
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-WELL NO. 7-801 GALL RD	970-37-66500-223-000	15.17
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-WELL NO. 4-7TH ST	970-37-62300-222-000	1,922.85
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-WELL NO. 4-7TH ST	970-37-66500-223-000	18.94
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-WELL NO. 8-721 2ND AVE	970-37-62300-222-000	2,284.06
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-WELL NO. 8-721 2ND AVE	970-37-66500-223-000	18.52
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-MOORE ST TOWER	970-37-66500-222-000	34.62
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-OAK ST HI-LIFT STATION	970-37-62300-222-000	576.91
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-OAK ST HI-LIFT STATION	970-37-66500-223-000	24.83
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-BIRCH ST TOWER-RADIO BLD	970-37-66500-222-000	45.68
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-COMM AVE BOOSTER STATIO	970-37-62300-222-000	172.98
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-COMM AVE BOOSTER STATIO	970-37-66500-223-000	39.40
08/31/2020	ALLIANT ENERGY	W082330AU	08/11/2020	WATER-WELL NO. 2-722 HILL ST	970-37-62300-222-000	650.00
Total 16841:						18,976.92
16842						
08/31/2020	CARDMEMBER SERVICE	U08142020	08/14/2020	UTIL-SUPT CELL PHONE ACCESSORI	960-36-85100-220-000	44.97
08/31/2020	CARDMEMBER SERVICE	U08142020	08/14/2020	UTIL-SUPT CELL PHONE ACCESSORI	970-37-92100-220-000	44.97
08/31/2020	CARDMEMBER SERVICE	U08142020	08/14/2020	WATER-DNR SAMPLE MAILING	970-37-64300-343-000	96.45
08/31/2020	CARDMEMBER SERVICE	U08142020	08/14/2020	WATER-SERVICE COUPLINGS	970-37-67500-238-000	13.45
08/31/2020	CARDMEMBER SERVICE	U08142020	08/14/2020	WATER-METER CONNECTORS	970-96-10346-101	34.00
Total 16842:						233.84
16843						
08/31/2020	CENTURYLINK	S301299619	08/17/2020	SE-PHONE/INTERNET #301299619	960-36-85100-220-000	42.15
08/31/2020	CENTURYLINK	S301299619	08/17/2020	SE-PHONE/INTERNET #301299619	960-36-85100-250-000	63.94
08/31/2020	CENTURYLINK	W301217861	08/17/2020	WATER-PHONE-ACCT 301217861	970-37-66500-220-000	7.02
08/31/2020	CENTURYLINK	W301217861	08/17/2020	WATER-PHONE-ACCT 301217861	970-37-92100-220-000	7.03
Total 16843:						120.14
16844						
08/31/2020	CINTAS CORPORATION #015K	S405767265	08/04/2020	SEWER-TOWELS-WASTE PLNT	960-36-85600-390-000	9.85
08/31/2020	CINTAS CORPORATION #015K	S405900529	08/18/2020	SEWER-TOWELS-WASTE PLNT	960-36-85600-390-000	9.85
08/31/2020	CINTAS CORPORATION #015K	W405767270	08/04/2020	WATER-TOWELS-COB WATER UTLY	970-37-66500-340-000	10.76
08/31/2020	CINTAS CORPORATION #015K	W405900535	08/18/2020	WATER-TOWELS-COB WATER UTLY	970-37-66500-340-000	10.76
Total 16844:						41.22

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16845						
08/31/2020	CITY OF BARABOO-STORMWAT	ST/SLAUG20	08/31/2020	STORMWATER-AUG 2020 RECEIPTS	999-00-10005-000	6,154.99
08/31/2020	CITY OF BARABOO-STORMWAT	ST/SLAUG20	08/31/2020	STORMWATER-AUG 2020 RECEIPTS	970-37-40419-001	.10
08/31/2020	CITY OF BARABOO-STORMWAT	ST/SLAUG20	08/31/2020	STREET LIGHT-AUG 2020 RECEIPTS	999-00-10005-000	1,824.80
08/31/2020	CITY OF BARABOO-STORMWAT	ST/SLAUG20	08/31/2020	STREET LIGHT-AUG 2020 RECEIPTS	970-37-40419-001	.03
Total 16845:						7,979.92
16846						
08/31/2020	CORE & MAIN LP	W-M756979	07/30/2020	WATER-METER: IPERL 3/4" + SCREWS	970-96-10346-101	405.28
08/31/2020	CORE & MAIN LP	W-M756979	07/30/2020	WA-MXU TRANSMITTERS-DUALPORT	970-96-10346-201	1,360.00
08/31/2020	CORE & MAIN LP	W-M773340	08/10/2020	WATER-INVENTORY-ACCT 97801	970-96-10154-001	1,850.00
08/31/2020	CORE & MAIN LP	W-M801797	08/10/2020	WATER-INVENTORY-ACCT 97801	970-96-10154-001	695.00
08/31/2020	CORE & MAIN LP	W-M808242	08/10/2020	WATER-INVENTORY-ACCT 97801	970-96-10154-001	363.00
08/31/2020	CORE & MAIN LP	W-M808242	08/10/2020	WATER-MAIN PIPE LUBE-1 QT	970-37-67300-340-000	4.00
08/31/2020	CORE & MAIN LP	W-M823878	08/19/2020	WATER-INVENTORY-ACCT 97801	970-96-10154-001	104.00
08/31/2020	CORE & MAIN LP	W-M882784	08/21/2020	WA-MXU TRANSMITTERS-SINGLEPOR	970-96-10346-201	3,240.00
08/31/2020	CORE & MAIN LP	W-M882784	08/21/2020	WATER-METER COUPLINGS (50)-ACC	970-96-10346-101	582.00
Total 16846:						8,603.28
16847						
08/31/2020	HUB CHEMICAL CO INC	S5810	08/13/2020	SE-MAIN/RIVER XING DEGREASER	960-36-83100-340-000	1,125.00
Total 16847:						1,125.00
16848						
08/31/2020	J & J UNDERGROUND LLC	W35125-2B	08/28/2020	WATER-MOUND ST-2020 IMPROVEME	970-96-10107-001	56,897.40
08/31/2020	J & J UNDERGROUND LLC	W588	08/28/2020	WA-SERVS@722/727/730/739/740 MO	970-96-10145-001	18,000.00
08/31/2020	J & J UNDERGROUND LLC	W588	08/28/2020	WA-SERVS@722/727/730/739/740 MO	261-00-25640-000	18,000.00
08/31/2020	J & J UNDERGROUND LLC	W588	08/28/2020	WA-REPLACE LEAD SERVICE@722 M	261-37-53700-238-000	3,000.00
08/31/2020	J & J UNDERGROUND LLC	W588	08/28/2020	WA-REPLACE LEAD SERVICE@727 M	261-37-53700-238-000	3,000.00
08/31/2020	J & J UNDERGROUND LLC	W588	08/28/2020	WA-REPLACE LEAD SERVICE@730 M	261-37-53700-238-000	3,000.00
08/31/2020	J & J UNDERGROUND LLC	W588	08/28/2020	WA-REPLACE LEAD SERVICE@739 M	261-37-53700-238-000	3,000.00
08/31/2020	J & J UNDERGROUND LLC	W588	08/28/2020	WA-REPLACE LEAD SERVICE@740 M	261-37-53700-238-000	3,000.00
08/31/2020	J & J UNDERGROUND LLC	W588	08/28/2020	WA-REPLACE LEAD SERVICE@302 R	261-37-53700-238-000	3,000.00
Total 16848:						74,897.40
16849						
08/31/2020	LOUS GLOVES INC	S37179	08/24/2020	SEWER-NITRILE GLOVES #BAR355	960-36-85600-390-000	210.00
Total 16849:						210.00
16850						
08/31/2020	MENARDS - BARABOO	S47111	08/19/2020	SE-PARTS: LAB STILL-ACCT 31900288	960-36-82700-250-000	13.05
08/31/2020	MENARDS - BARABOO	W47600	08/26/2020	WA-SERVICE NIPPLES-ACCT 3190028	970-37-67500-238-000	50.78
Total 16850:						63.83
16851						
08/31/2020	NAPA AUTO PARTS	W379844	04/22/2020	WA-FUEL FILTER-AIRPORT ON OUR A	970-37-66200-240-000	20.18
08/31/2020	NAPA AUTO PARTS	W380306	04/28/2020	WA-RET'D BRAKE SHOES/ROTOR-BL	970-37-66200-240-000	286.73-
08/31/2020	NAPA AUTO PARTS	W380306	04/28/2020	WA-FUEL FILTER-AIRPORT CORRECTI	970-37-66200-240-000	20.18-
08/31/2020	NAPA AUTO PARTS	W3807016	05/01/2020	WA-HYDRANT SEALER-ACCT 1095	970-37-67700-241-000	22.38
08/31/2020	NAPA AUTO PARTS	W381091	05/05/2020	WA-MOWER: OIL/HYDRAULIC FILTER	970-37-93200-250-000	8.88

M = Manual Check, V = Void Check

CITY OF BARABOO

Check Register - Utility
Check Issue Dates: 8/31/2020 - 8/31/2020

Page: 3

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Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
08/31/2020	NAPA AUTO PARTS	W381691	05/12/2020	WA-BATTERY: FORD VAN-ACCT 1095	970-37-66200-240-000	143.65
08/31/2020	NAPA AUTO PARTS	W389759	08/03/2020	WA-OIL/AIR FILTERS: 2017 F250	970-37-66200-240-000	24.06
08/31/2020	NAPA AUTO PARTS	W389764	08/03/2020	WA-BRAKE PADS: 2017 F250-ACCT 10	970-37-66200-240-000	133.18
Total 16851:						45.42
16852						
08/31/2020	NEENAH FOUNDRY CO	S380504	08/05/2020	SE-SANITARY CASTINGS-DRAPER ST	960-96-10107-001	2,442.00
08/31/2020	NEENAH FOUNDRY CO	S380722	08/06/2020	SE-SANITARY CASTING LIDS-DRAPER	960-96-10107-001	1,170.00
08/31/2020	NEENAH FOUNDRY CO	S380835	08/06/2020	SE-SANITARY CASTINGS-DRAPER ST	960-96-10107-001	995.00
Total 16852:						4,607.00
16853						
08/31/2020	PASKE, JEREMY	S8172020	08/17/2020	SE-PASKE MEAL: NO FREEDOM CLEA	960-36-85100-330-000	13.34
08/31/2020	PASKE, JEREMY	S8172020	08/17/2020	SE-WEIRICH MEAL: NO FREEDOM CL	960-36-85100-330-000	10.97
Total 16853:						24.31
16854						
08/31/2020	PETERSON, WADE D	U08/2020MI	08/27/2020	UTIL-AUG 2020 MILEAGE	970-37-93000-330-000	147.49
08/31/2020	PETERSON, WADE D	U08/2020MI	08/27/2020	UTIL-AUG 2020 MILEAGE	960-36-85100-330-000	147.49
Total 16854:						294.98
16855						
08/31/2020	SPRECHER PLUMBING INC	W11257	08/18/2020	WA-REPLACE LEAD SERVICE@318 1S	261-37-53700-238-000	3,000.00
08/31/2020	SPRECHER PLUMBING INC	W11257	08/18/2020	WA-REPLACE LEAD SERVICE@318 1S	970-96-10145-001	3,000.00
08/31/2020	SPRECHER PLUMBING INC	W11257	08/18/2020	WA-REPLACE LEAD SERVICE@318 1S	261-00-25640-000	3,000.00
Total 16855:						3,000.00
16856						
08/31/2020	US CELLULAR	U389041426	08/10/2020	UTIL-AUG SCADA SERVICES@WELLS	970-37-63300-250-000	110.36
08/31/2020	US CELLULAR	U389041426	08/10/2020	UTIL-AUG SCADA SERVICES@TOWE	970-37-67200-250-000	110.36
08/31/2020	US CELLULAR	U389041426	08/10/2020	UTIL-AUG SCADA SERVICES@BOOST	970-37-67800-250-000	55.18
Total 16856:						275.90
16857						
08/31/2020	USA BLUEBOOK	W323356	08/10/2020	WA-FLUORIDE REAGENT/CHLORINE	970-37-64300-340-000	352.25
08/31/2020	USA BLUEBOOK	W323356	08/10/2020	WA-BLUE MARKING PAINT-CUST 8375	970-37-66500-340-000	59.69
Total 16857:						411.94
16858						
08/31/2020	WISCONSIN METAL SALES INC.	S405646	08/25/2020	SEWER-STEEL PIPE: CLARIFIER VALV	960-36-83400-250-000	44.55
Total 16858:						44.55
Grand Totals:						120,955.65

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

CITY OF BARABOO

Check Register - General
Check Issue Dates: 8/31/2020 - 8/31/2020Page: 1
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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
1284							
08/31/2020	1284	PACE PAYMENT SYSTEM	JULY20	07/31/2020	REC-JUL PAYMENT PROCESSI	100-53-55300-270-000	75.29
Total 1284:							75.29
1285							
08/31/2020	1285	PAYMENT SERVICE NET	219825	08/02/2020	TRE-JULY PAYMENT PROCESSI	100-11-51520-290-000	592.95
Total 1285:							592.95
1286							
08/31/2020	1286	WIS DEPT OF REVENUE	JULY 2020	08/21/2020	SALES & USE TAX - JULY 2020	100-00-24213-000	123.98
08/31/2020	1286	WIS DEPT OF REVENUE	JULY 2020	08/21/2020	SALES & USE TAX - JULY 2020	940-00-24213-000	5.53
Total 1286:							129.51
Grand Totals:							797.75

FINANCE COMMITTEE APPROVAL:

(Chairman)_____
(Date)

Check Register - Payroll Remittance Checks

July 2020

Check Date		Payee	Description	Amount
7/8/2020	36801	EFTPS	SOCIAL SECURITY Pay	17,047.77
7/8/2020	36801	EFTPS	SOCIAL SECURITY Pay	17,047.37
7/8/2020	36801	EFTPS	MEDICARE Pay Period:	3,987.00
7/8/2020	36801	EFTPS	MEDICARE Pay Period:	3,987.00
7/8/2020	36801	EFTPS	FEDERAL WITHHOLDING	29,122.70
			EFTPS Total	71,191.84
7/22/2020	36982	EFTPS	SOCIAL SECURITY Pay	16,074.58
7/22/2020	36982	EFTPS	SOCIAL SECURITY Pay	16,073.77
7/22/2020	36982	EFTPS	MEDICARE Pay Period:	3,759.40
7/22/2020	36982	EFTPS	MEDICARE Pay Period:	3,759.40
7/22/2020	36982	EFTPS	FEDERAL WITHHOLDING	22,990.27
			EFTPS Total	62,657.42
7/15/2020	36669	WI DEPT OF REVENUE	STATE TAXES WITHHELD	12,269.45
7/31/2020	36983	WI DEPT OF REVENUE	STATE TAXES WITHHELD	26,178.88
7/24/2020	37119	WI DEPT OF EMPLOYEE TRUST	HEALTH INSURANCE	129,691.60
7/31/2020	37118	WISCONSIN RETIREMENT	RETIREMENT	75,850.33

FINANCE COMMITTEE APPROVAL:

 (Chairman)

 (Date)

NBR - 2

RESOLUTION NO. 2020 -

Dated: September 8, 2020

The City of Baraboo, Wisconsin

Background: The Finance/Personnel Committee first reviewed a draft of this COVID-19 policy on August 8, 2020. The City Administrator has discussed the policy with Department Heads and they have contributed suggestions for changes. The Finance/Personnel Committee reviewed the draft policy a second time on September 8, 2020 and is submitting it with a recommendation for the City Council's consideration.

Fiscal Note: ☒ *Not Required* ☐ *Budgeted Expenditure* ☐ *Not Budgeted*
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Employee COVID-19 Policy be adopted as a standalone City personnel policy, and

THAT the Employee COVID-19 Policy be brought back to the Common Council, by way of the Finance/Personnel Committee, for a review of its applicability no later than December 31, 2020.

Offered by: Finance/Personnel Comm.

Approved: _____

Motion:

Second:

Attest: _____

CITY OF BARABOO		POLICY TITLE: EMPLOYEE COVID-19 POLICY	
TARGET AUDIENCE: City Employees	POLICY SOURCE: Administration Department	POLICY LOCATION: City Website, City Clerk	
DATE APPROVED BY COUNCIL:	DATE AMENDED BY COUNCIL:	ATTORNEY REVIEW:	

SECTION 1 - PURPOSE

The City of Baraboo is fully committed to safeguarding the health and safety of all employees. For this reason, all City employees, regardless of position or authority, must comply with the following COVID-19 Policies including:

- Wearing a mask while working (some exceptions may apply)
- Practicing good hygiene
- Maintaining social distancing
- Communicating and hold meetings virtually (by phone or TEAMS) whenever possible
- Mandatory illness and exposure reporting

This Policy also authorizes the creation of **Temporary Paid Leave** of up to three working days for any employee ordered to go home/stay home by a supervisor, Department Head or the City Administrator because of COVID-19 symptoms or because of a possible exposure to COVID-19. Because the pandemic is an evolving and dynamic situation, the City's response may change as we receive more information and understanding of the disease. The risks of the virus causing COVID-19 should be taken very seriously. The City will continue to monitor developments and may update this Policy as needed.

SECTION II - POLICY

1.0 GENERAL.

- 1.01 Term. This Policy is effective immediately upon adoption by the Common Council and shall remain in effect until amended, superseded or terminated by the Council or other applicable legislation.
- 1.02 Applicability. This Policy applies to all City employees, as defined by the City's Employee Personnel and Procedure Handbook, regardless of position or authority.
- 1.03 Amendments. The City reserves the right to revise, supplement, rescind, or deviate from any of these policies or portions hereof from time-to-time as it deems appropriate. All changes other than minor changes, which are delegated to the City Administrator for revision, require approval by the Common Council.
- 1.04 Severability. If any provision of this Policy is held invalid under any applicable law, such invalidity shall not affect any other provision of this Policy that can be given effect without the invalid provisions and, to this end, the provisions herein are severable.
- 1.05 Preemption. If any of the policies contained herein are preempted by a local, state or federal law or order, the local, state or federal law or order shall take precedent.

2.0 PROTECTIVE MEASURES POLICIES. Except as otherwise stated below, employees are required to comply with the following protective measures policies.

2.01 Social Distancing.

- a. Maintain six feet physical distancing from others whenever possible.
- b. Not have any direct person-to-person contact (i.e., no hand shaking, no high fives, no fist bumps)
- c. Limit in-person meetings and use other means of communications such as Microsoft TEAMS, email and the telephone whenever possible.

2.02 Face Coverings.

- a. Wear face coverings whenever social distancing may not be possible, including in hallways, restrooms and meeting rooms.¹
- b. Face coverings must cover the nose and mouth. Face coverings with an exhalation valve and plastic face coverings/shields are not permitted.
- c. The City will provide one free reusable facemask to any employee upon request.
- d. Employees are strongly encouraged to wash cloth facemasks daily by hand or machine using detergent. The mask should be fully dry before using. Employees are encouraged to have several facemasks so they can rotate for washing.
- e. Employees are prohibited from wearing facemasks that contain words or imagery that would be in violation of the City's Employee Personnel and Procedure Handbook.

2.03 Exceptions.

- a. During emergencies, and while employees are engaged in the performance of emergency related job duties, employees are not required to strictly adhere to Sections 2.01 or 2.02.
- b. An employee may request ADA accommodations to Sections 2.01 and 2.02 by contacting the City's ADA Coordinator or speaking to their supervisor or Department Head.
- c. A supervisor or Department Head may waive the requirement of some or all of the requirements under Section 2.01 and/or 2.02 if strict compliance would significantly interfere with the employee's job performance.

3.0 **PERSONAL HYGIENE POLICIES.** Except in emergencies or when significantly impractical, employees are required to comply with the following personal hygiene policies.

3.01 Handwashing. Employees must wash their hands or use hand sanitizer, at minimum:

- a. At the beginning of each work day
- b. Before interacting with other employees or the public where the interaction involves physical contact with the employee or the public
- c. After touching your face covering
- d. After using the restroom
- e. Before and after breaks
- f. After sneezing, coughing or blowing your nose
- g. When hands are visibly soiled, and
- h. Prior to leaving work

3.02 Cough and Sneeze Etiquette. To help stop the spread of germs, employees are required to:

- a. Cover mouth and nose with a tissue when coughing or sneezing
- b. Throw used tissues in the trash
- c. If you do not have a tissue, cough or sneeze into your elbow and not your hand

¹ Gov. Evers Emergency Order #1, valid through September 28, 2020 (as of August 27, 2020), requires masks be worn indoors even if social distancing is possible whenever two or more people are in the same enclosed space, with certain exceptions. Until the Emergency Order ends or is terminated, the Emergency Order preempts this Policy in the ways it is more restrictive than this Policy.

3.03 Cleaning. Employees must:

- a. Disinfect their high-touch personal spaces, including, but not limited to, phone, keyboard, mouse and desk, on a daily basis
- a. Disinfect meeting rooms, conference rooms, kitchen areas, etc., after employee use
- b. Request cleaning supplies from their supervisor when they are low
- c. Perform cleaning tasks as assigned
- d. Use proper disinfecting supplies

4.0 ILLNESS/EXPOSURE POLICY.

4.01 Self-Monitoring Requirement. Employees are **required** to self-monitor for symptoms of COVID-19 prior to coming to work and while at work.

4.02 Employee Reporting Requirement. Employees are **required** to report to their supervisor, Department Head or the City Administrator as soon as possible if any of the following occurs:

- a. Employee is diagnosed with or tests positive for COVID-19.
- b. Employee is advised or ordered to stay home by a health care professional or a Health Department due to COVID-19, with or without a COVID-19 diagnosis.
- c. Employee becomes aware of a possible exposure to COVID-19.
- d. Employee has or develops any of the following symptoms:
 - Fever of 100° F or higher
 - Unusual cough or sore throat
 - Chills
 - Unusual body aches/pain
 - Shortness of breath
 - Chest tightness
 - Congestion or runny nose
 - Unusual headache
 - Severe fatigue or exhaustion
 - Loss of sense of smell or taste
 - Unusual muscle pain
 - Nausea, vomiting, diarrhea

4.03 SYMPTOMS/EXPOSURE TO COVID-19. If an employee reports having any of the above listed symptoms and/or that the employee was exposed to COVID-19, the employee **may** be ordered by their supervisor, Department Head or the City Administrator to go home/stay home. If an employee is ordered to go home/stay home:

- a. The supervisor/Department Head/City Administrator must immediately inform the City Clerk, who will provide the employee with the Federal Emergency Paid Sick Leave Benefit application and the FMLA application.
- b. The supervisor/Department Head/City Administrator shall call the City's Health Department² to determine whether the employee should remain home and/or get tested for COVID-19.
 - i. If the Health Department says the employee should remain home because of COVID-19 and/or get tested for COVID-19, or if the Health Department cannot be reached or declines to provide advice, the employee will be placed on **Temporary Paid Leave** for up

² The Sauk County Health Department, per §11.01, City Code

to three regular working days³ unless the employee is able to work remotely, the employee is on scheduled vacation leave, or the employee is on any other kind of leave.

- ii. If the Health Department or the employee's health care provider says the employee does not need to stay home or get tested for COVID-19, and this information is satisfactory to the City so that the employee returns to work, the employee will be paid his/her usual rate of pay for when the employee was ordered to go home/stay home, for no more than three regular working days, unless the employee was able to work remotely during the period, the employee used vacation leave, or the employee was on any other kind of leave.
- c. Except when medically unfeasible, if the employee has not returned to work within three days of being ordered to go home/stay home under this Policy, the employee is required to either be tested for COVID-19 or seek medical care from their health care provider.
- d. Until permitted to return to work and after the three days of Temporary Paid Leave has been used (if applicable), the employee may use his/her accrued vacation leave, sick leave, approved Federal Emergency Paid Sick Leave or FMLA, or a combination thereof, in accordance with the City's Employee Handbook and any applicable state and federal laws.
- e. The employee shall not be allowed to return to work until the employee, satisfactory to the City at the sole discretion of the City Administrator or designee:
 - i. Provides a negative COVID-19 test result (unless Section 5.04 applies, in which case the employee must comply with ii or iii, below), and/or
 - ii. The Department Head/City Administrator and employee agree to modifications of the employee's work environment which may include, but not be limited to, the employee being required to wear a mask and gloves while working, and/or
 - iii. Provides written medical clearance to return to work from a health care provider or the City's Health Department.

4.04 **POSITIVE COVID-19 TEST/MEDICAL ORDER OR ADVICE TO STAY HOME.** If an employee reports testing positive for COVID-19, or if the employee receives an order or advice from a health care provider or a Health Department to isolate or self-quarantine, the employee will be **required** to go home/stay home. In this event:

- a. The supervisor/Department Head/City Administrator or designee shall immediately inform the City Clerk, who shall provide the employee with the Federal Emergency Paid Sick Leave Benefit application and FMLA application.
- b. Until permitted to return to work, the employee may use his/her accrued vacation leave, sick leave, approved Federal Emergency Paid Sick Leave or FMLA, or a combination thereof, in accordance with the City's Employee Handbook and any applicable state and federal laws.
- c. The employee shall not be allowed to return to work until the employee, satisfactory to the City at the sole discretion of the City Administrator or designee:
 - i. Provides written medical clearance from a health care provider or the City's Health Department to return to work, and this medical clearance is satisfactory to the City, or

³ Based on the employees regular work schedule and at the employee's regular rate of pay.

- ii. The Department Head/City Administrator and employee agree to modifications of the employee's work environment, which may include, but not be limited to, the employee being required to wear a mask and gloves while working.

4.05 Confidentiality. Employees with knowledge of another employee's symptoms, illness, or exposure to COVID-19 are required to keep the information confidential except as may be permitted by the City Administrator or as required by law.

5.0 ZERO TOLERANCE HARASSMENT POLICY. Any employee reasonably suspected of harassing another employee for following any of the required policies contained herein shall be subject to discipline up to and including termination. Allegations of harassment will be investigated and acted on pursuant to the Employee Policy and Procedure Handbook.

City of Baraboo

COVID-19 MATRIX FOR ILLNESS/EXPOSURE/CHILDCARE

	WHAT MUST THE EMPLOYEE DO/ WHAT HAPPENS NEXT?	WHEN CAN THE EMPLOYEE RETURN TO WORK?
If you receive a positive COVID-19 test result	<ul style="list-style-type: none"> • Do not come to work • Inform your supervisor/Department Head/City Administrator immediately <ul style="list-style-type: none"> + If you are unable to work remotely and are not out on scheduled vacation, you may use sick leave, vacation leave, Federal Paid Sick Leave or FMLA while ordered/advised by a health care provider to stay home. 	<ul style="list-style-type: none"> • The Department Head/City Administrator and employee agree to possible modifications of the employee's work environment, <u>and/or</u> • The employee receives medical clearance from a medical care provider or the City's Health Department to return to work which is satisfactory to the City.
If you have been advised or ordered to isolate or self-quarantine by a medical care provider but you do not have a positive COVID-19 test result or are waiting for a test result	See "If you receive a positive COVID-19 test result"	See "If you receive a positive COVID-19 test result"
If you have symptoms of COVID-19 or a possible COVID-19 exposure but have not yet seen your doctor or received the results from a COVID-19 test	<ul style="list-style-type: none"> • Inform your supervisor/Department Head/City Administrator immediately • If the City orders you to go home/stay home: <ul style="list-style-type: none"> + You will be placed on temporary paid leave for up to three days unless you can work remotely, have vacation scheduled or are out on another kind of leave + You must be tested for COVID-19 or seek medical care within three days of being ordered to go home/stay home unless you are okay'd by the City to return to work. + You may use sick leave, vacation leave, Federal Paid Sick Leave or FMLA after the three days if you are not cleared to return to work and if you cannot work remotely and are not on vacation. 	<ul style="list-style-type: none"> • Provide a negative COVID-19 test result (unless you receive a positive result, in which case one or both of the following apply), <u>and/or</u> • The Department Head/City Administrator and employee agree to possible modifications of the employee's work environment, <u>and/or</u> • The employee receives medical clearance from a medical care provider or the City's Health Department to return to work, which is satisfactory to the City
If you are caring for someone who has been diagnosed with COVID-19 or if you are caring for someone who is waiting for medical care and has symptoms of COVID-19 & you do not have any symptoms and have had no exposure (you have taken safety precautions when caring for the person)	<ul style="list-style-type: none"> • Speak to your supervisor or Brenda Zeman (City Clerk) <ul style="list-style-type: none"> + You may be eligible for Federal Paid Sick Leave or FMLA while caring for the person. 	<ul style="list-style-type: none"> • If you have no symptoms and have not had an exposure (you have taken safety precautions while caring for the person) there are no restrictions on your returning to work.
You have to stay home to provide childcare to your child because his/her childcare or school is closed or unavailable due to COVID-19	<ul style="list-style-type: none"> • Speak to your supervisor or Brenda Zeman (City Clerk). <ul style="list-style-type: none"> + You may be eligible for Federal Paid Sick Leave or extended-FMLA 	

The City of Baraboo, Wisconsin

Background: At the August 31, 2020 Public Safety Committee meeting it was recommended that the Baraboo Fire Department purchase a used Zodiac 14 foot inflatable boat from the Sauk County Sheriff's Department which was found in very good condition. The Sauk County Sheriff's Department was looking for a boat that could operate on the Baraboo River as they have had incidents on the Baraboo River.

We too have had rescue calls on the Baraboo River where a boat was needed. We were writing grants and seeking other funds for a boat purchase. The boat would also be useful for incident calls on Devil's Lake.

After discussing the arrangement with the Sheriff's Department and actually operating the boat on Devil's Lake, I am requesting to use remaining budget money from Self Contained Breathing Apparatus (SCBA) purchase to buy boat from Sheriff's Department.

Since the Sheriff's Department initiated purchase and made arrangements to the private seller by end of August, this compelled the purchase from the Sheriff's Department.

The Sheriff's Department is in agreement with this transaction.

Fiscal Note: (☒ one) ☐ Not Required ☐ Budgeted Expenditure ☒ Not Budgeted
Comments: There is \$3,505 left from the SCBA upgrade that will be used for this purchase.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Fire Chief is authorized to purchase 14 foot Zodiac inflatable boat with motor and trailer from the Sauk County Sheriff's Department for \$3,400.00

Offered by: Public Safety
Motion:
Second:

Approved: _____

Attest: _____